

Cleaning and sanitizing schedule



Refer to this checklist to keep a safe and clean environment for children.

How often	Cleaned and sanitized	Other cleaning methods and notes
Before and after each use		
Kitchen		
Food preparation surfaces		
After each use		
Bathroom		
Potty chairs		
Change tables—without paper liner		
Utility sinks		
Kitchen		
High chair trays		
Tabletops		
Plastic bibs		
Blenders and food processors		
Toys		
Babies' plastic mouthed toys		Or run them through a full wash/rinse/dry dishwasher cycle (not at the same time as dishes or cutlery).
Other items		
Soothers		Reserve for use by one child.
Daily and when soiled		
Bathroom		
Change tables—with paper liner		Discard paper after each change. Clean and sanitize if surface becomes soiled.
Handwashing sinks		
Toilets		
Floors		Mop using household cleaner.
Diaper pails		
Cloth towels		Launder.
Countertops and fixtures		
Kitchen		
Floors		Mop using household cleaner.
Stovetops and tabletops		
High chair trays		
Can openers		
Countertops and sinks		
Cloth towels		Launder.
All areas		
Doorknobs, door handles, light switches		
Cloth towels		Launder.
Throw rugs and carpets		Vacuum daily, clean as needed and shampoo every 3 months. Avoid using carpet in infant/baby areas.
Floors		Sweep or vacuum.
Toys		
Activity centres, play mats		
Shared plastic toddler toys		Or run them through a full wash/rinse/dry dishwasher cycle (not at the same time as dishes or cutlery).
Water tables		
Shared puzzles, board books		Only clean before sanitizing if visibly soiled.
Cleaning items		
Dusting/cleaning cloths		Launder.

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How often	Cleaned and sanitized	Other cleaning methods and notes
Weekly and when soiled		
Kitchen		
Microwaves		
Sleeping areas		
Bedding		Laundry. Where possible, reserve for use by one child.
Cribs/cots/mats		Where possible, reserve for use by one child.
All areas		
Floor mats		
Garbage containers (inside)		Clean whenever garbage has leaked.
Tabletops not used for food preparation and eating		Clean.
Sofas, chairs		Vacuum.
Pillows and cushion covers used in activity areas		Laundry.
Toys		
Soft washable toys		Laundry. Where possible, reserve for use by one child.
Dress-up clothes		Laundry.
Sandbox toys		
Sand table toys		
Cleaning items		
Sponge mops		Hang head-side-up to air dry.
Monthly and when soiled		
Kitchen		
Refrigerators		Clean. Clean out the freezer every 6 months.
Ovens		Clean.
All areas		
Woodwork and cubbies		Damp-wipe.
Garbage containers (outside)		Clean whenever garbage has leaked.
Drapes and curtains		Vacuum. Laundry or dry clean yearly.
Air vents		Vacuum.
Door ledges and shelving		Damp-wipe.
Windows		Wash inside and out at least twice a year.
Toys		
Sand tables		
Preschoolers' toys		

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